



## K.RAMAKRISHNAN COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to Anna University) Tiruchirappalli - 621 112  
Accredited by NAAC with 'A' Grade- ISO 9001: 2015 Certified Institution

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF THE MEETING HELD ON 29.11.18

Date: 29.11.18

1. The members of the cell from **MECHANICAL, ECE, EEE, CSE, M.B.A & S&H departments presented** the department activities carried out during the month of August & September 2018.
2. Analyses of IAT exams of the students were discussed. Slow learners details and methods of coaching were presented. Anna University exam practical exams and theory exam preparation of the students were discussed.
3. **Discussion of Placement Details (ON & OFF Campus)-** like Company placed and Salary Package of the students. Students motivation for the preparation towards competitive exams were discussed.
4. Seminars presented by visiting faculties from various institutions were presented. Also the details of FDP's attended by all dept. faculty members were presented.
6. Details of **Internal assessment Tests and Review of the tests** carried out.
7. Details of **Project proposals and Grants applied and received were discussed.** Paper publication and patent filing by each Department should be improved.
8. Student's participation and achievements in Co-curricular and Extracurricular activities.
9. Activities carried out and achievements under various societies.
10. Discussion of **Internal audit** report was carried out.
11. Details of Teacher's day celebration.

  
Principal